

# Fall Fest Vendor/Exhibitor Rules & Regulations

Fall Fest Set Up Instructions:

QUESTIONS: [judy@bedminstercharities.org](mailto:judy@bedminstercharities.org)

- Vendors, Exhibitors and Food Trucks will be allowed on the fairgrounds between **9am – 10:30am Saturday, Oct. 27<sup>th</sup>, FALL FEST morning.**
- Vendors and Exhibitors may drive onto the fairgrounds to set up their 10' x 10' area. A map is enclosed showing your designated spot.
- At 10:30 am, all Vendors and Exhibitors will be requested to remove their vehicles from the fairgrounds and park in General Parking. Food Truck Vendors will be given one Parking Pass for their escort vehicle. All other vehicles should be parked in General Parking.
- Each Vendor and Exhibitor will receive 4 tickets/passes for free admission
- Food Trucks will be directed to the special food service area. Escort vehicles for Food Trucks should display their Parking Pass to park near the Food Truck Area.
- **NO ELECTRICITY WILL BE PROVIDED TO ANY VENDOR, EXHIBITOR OR FOOD TRUCK.**

**As a Fall Fest Vendor/Exhibitor, I understand:**

- Vendor/Exhibitor must submit all required documents on the application checklist at the same time including my Certificate of Insurance.
- Vendor/Exhibitor is responsible for ensuring Certificate of Insurance is correct and follows the instructions. Incorrect insurance certificates will cause application to be considered incomplete and not acceptable. Application will be returned if all items listed are not included and completed correctly.
- Vendor/Exhibitor will be responsible for all fees associated with registration.
- Booth space is 10 ft. x 10 ft. (Food Vendors are 20'x20')
- Tents, tables and chairs will NOT be provided. Tents may be no larger than booth space. Tables must fit within assigned booth space.
- Vendor/Exhibitor will clearly display menu prices, merchandise prices and/or pricing for participation in any game/activity.
- Solicitation is limited to Exhibitor's/Vendor's booth space only. No traveling solicitation.
- Electricity will NOT be available at any location.
- There are no refunds once paid. Fall Fest is held rain or shine. Vendors/Exhibitor will not receive a refund even if the event is cancelled due to inclement weather.
- Vendor/Exhibitor will arrive for booth set-up between 9:00am – 10:30 am and have all vehicles removed from the fairgrounds within 30 minutes. Vehicles to be parked in the lot assigned. My booth must be set up by 11:00 am.
- At no time during the event will Vendor/Exhibitor leave booth space unattended.
- Booths will close at 5:00 pm. Booth area will be cleaned up and items removed from booth area by 7 pm.

**RIVER ROAD PARK, 3055 River Road, Bedminster, NJ 07921**

**DIRECTIONS TO RIVER ROAD PARK:**

**Traveling South on I-287**

I-287 South to Exit 22 - Bedminster/Route 202/206 North.

Stay in right lane on Route 202/206 North and take River Road jug handle that crosses 202/206 and enters onto River Road (jug handle located at first light and before AT&T entrance). River Road Park entrance is immediately on the right.

**Traveling North on I-287**

I-287 North to Exit 22B - Bedminster/Netcong Route 202/206 North.

Stay in right lane on Route 202/206 North and take River Road jug handle that crosses 202/206 and enters onto River Road (jug handle located at first light and before AT&T entrance). River Road Park entrance is immediately on the right.

**Traveling East on I-78**

I-78 East to Interstate 287 North to Morristown.

From I-287 North to Exit 22B-Bedminster/Netcong Route 202/206 North. Stay in right lane on Route 202/206 North and take River Road jug handle that crosses 202/206 and enters onto River Road (jug handle located at first light and before AT&T entrance). River Road Park entrance is immediately on the right.

**Traveling West on I-78**

I-78 West to Exit 29 - Interstate 287.

Follow signs for I-287 North to Morristown. Stay to the right. Take Exit 22 Bedminster/Netcong Route 202/206 North. Stay in right lane on Route 202/206 North and take River Road jug handle that crosses 202/206 and enters onto River Road (jug handle located at first light and before AT&T entrance). River Road Park entrance is immediately on the right.

**QUESTIONS: [judy@bedminstercharities.org](mailto:judy@bedminstercharities.org)**