

Fall Fest Vendor / Exhibitor Application Procedures

Please read all information in this mailing carefully to ensure you follow all procedures correctly.

A COMPLETE application includes:

- Completed **Checklist**
- Completed, signed **Hold Harmless Agreement**
- Certificate of Insurance** – follow enclosed instruction sheet
- Completed, signed **Vendor Rules & Regulations Form**
- Completed **Temporary Food Establishment Permit Application** – This application is required ONLY for those vendors selling or distributing food. Vendors that already possess a Food License must provide a copy with the application. There is no additional fee for a Temporary Food License.

INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

ALL DOCUMENTS MUST BE INCLUDED AT THE TIME THE APPLICATION IS SUBMITTED.

INCOMPLETE APPLICATIONS WILL BE RETURNED BY MAIL.

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Booth space goes quickly!

Please send in your completed application package as soon as completed.

Additional information regarding booth assignments and parking permits will be sent by mail approximately 2 weeks prior to the event.